



## Regents Advisory Committee on Academic Affairs February 17, 2016 Meeting Notes

The meeting was called to order by the chair, Dr. Brian Adler. The minutes of the Fall 2015 meeting were approved without additions or corrections. Attendees were asked to do self-introductions. (The list of attendees is included at the end of the meeting minutes.)

Dr. Bob Boehmer provided a report from the General Education Council. Dr. Boehmer is the President of East Georgia State College and also the Chair of the General Education Council. The General Education Council is the “steward of the core curriculum”, responsible for creating broad principles that guide decision making. He shared three things:

- 1) Guidelines for Freshman Seminar Proposals for Area B (link to document) – the proposal will
  - a. have content and learning at the college level
  - b. reflect the institution’s Area B goals/learning outcomes
  - c. carry 1 or 2 credit hours
- 2) Guidelines for characteristics of Technology Courses Subject to Approval for Area B or D – the course should
  - a. Focus on broad appreciative, historical, critical, analytical or problem solving content
  - b. Demonstrate, apply or analyze the more broadly focused content, learning of a software package, not the skill of using software
- 3) eCore questions...
  - a. Is eCore a rich array of courses that are available that all USG institutions may include in the core?

OR

  - b. Is eCore a stand-alone core that sits beside the institutional cores?

The General Education Council has ruled that the answer is a, eCore is a rich array of courses that are available that all USG institutions may include in the core. This will place a high burden on the institution not to exclude any course from eCore unless they have a very good explanation for that exclusion. Websites, etc. will be updated to reflect this decision and an eCore representative has been added to the General Education Council. All new eCore courses will be vetted by the appropriate Regents Academic Advisory Committee and General Education Committee.

Dr. Robert Anderson, Vice Chancellor for Academic Affairs and Policy and Dr. Felita Williams, Associate Vice Chancellor for Partnerships & Accreditation briefly discussed policy. Recommendations for policy changes/adjustments are being sent to the USG from various entities; advisory committees, institutions, Complete College Georgia, etc. Mr. Jonathan Hull and Ms. Heather Collins have been working to create a grid that demonstrates; the source of the recommendation, which policies are under consideration, where the policy revision is in the pipeline and the final disposition. In addition, RACAA has been conducting electronic votes on several issues. A document was shared with RACAA outlining the results of those votes (link document):

RACAA electronic vote results:

<b>Voting Item</b>	<b>Voting Date</b>	<b>Voting Results</b>
Gen Ed – Change to Area F - Geology	January 11, 2016	incomplete
Gen Ed – Changes to Area F for Economics	December 1, 2015	Yes – 31
Accuplacer to replace COMPASS	December 1, 2015	Yes – 30 Abstention - 1
Gen Ed – Require Calculus I 2261 in Area A2 and Calculus II 2262 in Area D	May 5, 2015	Yes – 24 No response - 6
Georgia Highlands math proposals for pre-engineering majors	April 10, 2015	Yes – 25 No response - 5

Mr. Jonathan Hull, Assistant Director, Policy and Partnership Development (USG) and Ms. Heather Collins, Policy Analyst, (USG) shared a Policy & Procedures Update (link to report). This report highlighted the different sources for policy change requests and also FINISH

There was a discussion about the CAEP. RACAA voted unanimously to ask their Deans of Education for recommendations on future work with the Professionals Standards Commission.

Dr. Micheal Crafton presented (link to PowerPoint) an update on the Association of Public & Land-grant Universities (APLU) Liberal Education America’s Promise (LEAP) initiative. He presented the committee with a draft State Application for the LEAP Initiative addressed to the President of the American Association of Colleges & Universities (AAUP) (Link to letter). RACAA voted to support the USG’s involvement with the LEAP Initiative. The application letter will be presented at the next APLU meeting, April 12, 2016.

Sector Reports:

Research Universities:

- Proposal for CPR – Could be onerous reporting requirements. Concerned that 10-year cycle might not be actionable. For ex. Under-producing programs are being reported annually anyway. Could categories of data requested be better aligned? Concerned there might be different interpretations. More discussion needed.
- Role of Faculty I Shared Governance – all institutions have different approaches. Ex. different categories of who is actually faculty, Research at GaTech vs. Clinical at Augusta University. At Augusta, clinical faculty include physician faculty, particularly, but also dentist faculty, etc. But the parallel with Ga Tech’s research faculty is not exact – Augusta has a research scientist track, as well, however they are not considered academic faculty, apparently GA Tech utilizes this in a much more robust way. Augusta’s clinical faculty are, in fact, academic faculty (professor, associate and assistant professor), but, in the case of the physician faculty, tend to have high % of effort devoted to clinical practice. In addition, faculty might not want to be involved in all aspects of leadership, i.e. facilities, etc.
- Transfer Credit Issue – looking at ways to respect intentions of proposal. Fulfilling promises to students about what courses on their transcript that should count is important. Concerns about students in institutions taking courses without faculty vetting. Continue discussion on SACSCOC and other criteria used to make distinction.

Comprehensive Universities:

- CPR Issue – Had emergency meeting, number of issues need to be thought through carefully. Take issues back and vet better with RACEA. What types of things do we need from standardized data output? Further study is needed.
- ACA Requirements (particularly part-time) – Number of institutions struggling with part time classes, adding faculty, benefits, where money is coming from, etc.
- Advising – increasing need for advisors but lack of funds for adequate and scaling up.
- Office Spaces for Faculty – pinched for space and having to double-up, hoteling, etc.
- Merit Pay – How do we help everybody do a fair and consistent evaluation and adjudication of merit pay this year?

#### State Universities:

- Summer Pay Policies – looked at target enrollment numbers 2015 (20-Fresh/Soph, 15-Jun/Sen, 10-Graduate, 8-Study Abroad)
- Year Round Teaching – possibility, may end up going in that direction: January Term
- Disciplinary Policies and Procedures – how are they codified and located in terms of university governance system and how they are utilized

#### State Colleges:

- Sick Time Reporting for Faculty – We are all different in way we approach what hours are faculty reporting if they miss class. Faculty are either very healthy or never reporting sick leave. Much discussion about the different schools and how it's approached. Would be nice to get some feedback from USG on what a standard policy would be. Talked about proportional and direct reporting of hours. Trying to be fair about hours are reported.
- Faculty Policies – locking doors during class time, blocking students from late entry in class, etc. How do you deal with those issues? What is the proprietary element in terms of students who paid for the class? Each school should have a “don't be a jerk” policy.” Asking faculty what is the end goal of a policy like that in terms of your pedagogy as far as the students are concerned.
- One-Stop-Shop – SharePoint, intranet firewall, etc., would be helpful for those who want to share policies on academic affairs between institutions. Would be great to have a place where institutions could look up policies instead of having to continuously email Listservs to ask if schools have policies on certain issues.
- E-Core – looked at overload policies, lots of discussion: no resolution
- SACS – talked about credit from E-Core and how to address that

Dr. Marti Venn (Deputy Vice Chancellor for Faculty Affairs, University System of Georgia) and Dr. Marci Middleton (Assistant Vice Chancellor for Academic Programs) discussed Comprehensive Program Review and the Associate of Science new program process.

#### Marti

Spoke with Brian Davis about his concerns with CPR process. This is not a done deal for today. But RACEA thought it was a done deal.

There are things that are not going away. There are things that could possibly work that may have to be modified. There are some things that are not going to happen.

USG is not going to tell you how to define productivity on your campus. For Ex. MGSU is looking through a lens as a State University which is different from Georgia State as a Research University. It's built within the context of your institution. SACCS doesn't want to hear this is a “system” program. But there should be standard pieces that all institutions respond to (for example, do they do in-depth

assessments, etc.). We could put together a report each year on trends we say on certain action items so they'll feel comfortable we are doing it, you can verify to SACCS that certain things are being done and you can still comply with Board policy. Will get with Angie Belford (sp) to take a look at it. If there are parameters we can get from the system to share with institutions, we will do that. Looking at small and large II offices to see what is doable on your campus.

Marci

We are trying to garner your expertise level in the first stage of this vetting process. We need points in time where are these things are being implemented. This is not an evaluative process. We are trying to come up with normative metrics. This process is not codified. We want a process that reflects best practices and can be used on campuses. Would like process to be completed by July 15, 2016 – much dependent on what you provide as far as feedback.

Goal is to develop a report template that will be utilized annually, from that report, the USG will inform the Regents of the number of institutions that performed CPR, the standards that were applied, the number of programs reviewed, a sampling of the actions taken as a result of the review. This exercise should satisfy policy at the Board of Regents and the Southern Association of Colleges & Schools – Commission on Colleges (SACSCOC). July 16, 2016 is the due date for Phase 1 of this project.??

Dr. Houston Davis – Chief Academic Officer & Executive Vice Chancellor and his staff provided System Updates.

- eCore course approvals – going forward, new eCore courses will be vetted by the appropriate academic advisory committee and the General Education Council. Although there is some evidence that the existing courses were vetted, the paper trail of how, when and who provided the vetting officially, has not been located.
- Title IX – BOR working on due process, specifically for sexual assault and student behavior. There is congressional oversight, as well as presidential involvement. RACAA will be kept apprised of movement on the issue.
- Comprehensive Program Review (CPR) and Associate degrees (AA) – using the best information/practices provided by RACEA on now to handle low producing programs, program review – will provide broad instructions for institutional flexibility.
- Southern Association of Colleges & Schools – Commission on Colleges (SACSCOC) – is working on developing a System track at its annual meeting; Dr. Houston Davis will be instrumental in helping to develop that track. In addition, Dr. Davis has been invited to serve a 3-year term on the SACSCO Governance Taskforce.
- Reverse Transfer – Dr. Barbara Brown – Assistant Vice Chancellor for Transitional and General Education shared the institutions are in the process of awarding AA degrees one a student has earned 60 hours. A request has been sent to the campuses asking them to identify a single – point – of – contact for this initiative. Work is being done to ensure that both institutions involved receive credit for the degree.
- Essential skills – Dr. Rob Anderson, Vice Chancellor for Academic Affairs & Policy shared that this work originated under the chairmanship of Regent Neil L. Pruitt, Jr. April, 2016 a meeting will be convened with a mixed participant list of Regents, businessmen, Human Resource employees to discuss what USG institutions are already doing on topic. Dr. Anderson will be sending a request to each campus for information on what the campus sees as their premier work on this issue. Dr. Anderson will use this information to develop an overview for the Regents. He will also look for grant funding to support the continuation of this work.

- The Georgia Film Academy – has worked to develop two certificates; Production 1, a six hour certificate and Production 2, a twelve hour certificate. A Film Academy Advisory Committee will be established and membership will be limited to those institutions that are involved with the film academy.
- No tuition increase – this is an across the board freeze on tuition – undergraduate, graduate, etc.
- State Authorization Reciprocity Agreement (SARA) –Dr. Jon Sizemore, Assistant Vice Chancellor Distance Education informed the group that the University System Office has paid the application fee and the national organization fee for all USG institutions. Institutions simply need to apply to join SARA. This is important if an institution is teaching online courses and a student from another state enrolls in that course.
- Learning Management Systems Advisory Board – Dr. Ginger Durham, Assistant Vice Chancellor for Faculty Development shared that Kennesaw State University is hosting a symposium for part-time faculty. This symposium will allow part-time faculty to present paper. KSU is also giving a scholarship to part-time faculty. D2L contract will end in 2016, however Mr. John Scoville, Chief Technology Officer, is working on a series of one year renewals. VPAA's will receive a request to appoint an institutional person to the LMS Advisory Board – the appointee should have some knowledge of LMS and decision making authority on the campus.

Dr. Joyce Jones, Vice Chancellor for Student Affairs shared an Office of International Education Report. Ms. Tammy Rosner, Director of International Student & Scholar Services has created a report that highlights international activity at all USG institutions over the past 6 years but also highlights how current international programs are supporting the USG Strategic Plan. (link to report)

A new position in Dr. Jones office will be posted soon – for study abroad. NEED SPECIFIC TITLE. This position will deal with study abroad issues around Title IX, health coverage while traveling, etc.

On February 18, 2016, the SGA Presidents will meet. Chancellor Huckaby and Dr. Houston Davis will spend some time with the presidents. These are the outgoing presidents, the new presidents will begin taking office soon.

There being no other business, the meeting was adjourned at 3:30pm

Meeting attendees:

LAST NAME	FIRST NAME	INSTITUTION	
ADLER	BRIAN	GEORIGIA SOUTHWESTERN STATE UNIVERSITY	
ANDERSON	ROBERT	UNIVERSTIY SYSTEM OF GEORGIA	
BEDWELL	PAMELA	MIDDLE GEORGIA STATE UNIVERSITY	
BELL	TIFFANY	UNIVERSITY SYSTEM OF GEORGIA	
BLACKBURN	INDIA	GEORGIA STATE UNIVERSITY (PERIMETER)	
BROWN	BARBARA	UNIVERSITY SYSTEM OF GEORGIA	

CANTWELL	KEVIN	MIDDLE GEORGIA STATE UNIVERSITY	
CRAFTON	JOHN MICHAEL	UNIVERSITY OF WEST GEORGIA	
CARR	RODNEY	BAINBRIDGE STATE COLLEGE	
CAUGHMAN	GRETCHEN	AUGUSTA UNIVERSITY	
COLLINS	HEATHER	UNIVERSITY SYSTEM OF GEORGIA	
COOPER	DAWN	UNIVERSITY SYSTEM OF GEORGIA	
CRAFTON	MICHEAL	UNIVERSITY OF WEST GEORGIA	
DAVIS	HOUSTON	UNIVERSITY SYSTEM OF GEORGIA	
DEMMITT	KEVIN	CLAYTON STATE UNIVERSITY	
DILLARD	GAIL	ABRAHAM BALDWIN AGRICULTURAL COLLEGE	
DURHAM	GINGER	UNIVERSITY SYSTEM OF GEORGIA	SPEAKER
GALLE	JO	GEORIGIA GWINNETT COLLEGE	
GERBER	BRIAN	VALDOSTA STATE UNIVERSIY	
GOODMAN	TIM	EAST GEORGIA STATE COLLEGE	
HACKETT, JR	PAUL	COLUMBUS STATE UNIVERSITY	
HEARD	MICHAEL	ATLANTA METROPOLITAN STATE COLLEGE	
HOLMES	KIMBERLY	SAVANNAH STATE UNIVERSITY	
HULL	JONATHAN	UNIVERSITY SYSTEM OF GEORGIA	
JOHNSON	LESLIE	GEORGIA HIGHLANDS COLLEGE	ELI
JONES	JOYCE	UNIVERSITY SYSTEM OF GEORGIA	
KNIGHTON	JEFFERY	GORDON STATE COLLEGE	
LEEDS	ELKE	KENNESAW STATE UNIVERSITY	
LINDERHOLM	TRACY	GEORGIA COLLEGE & STATE UNIVERSITY	ELI
LYONS	PETER	GEORGIA STATE UNIVERSITY (PERIMETER)	
MEYER	ANDY	DALTON STATE COLLEGE	

MICHAEL	BOB	UNIVERSITY SYSTEM OF GEORGIA	
MIDDLETON	MARCI	UNIVERSITY SYSTEM OF GEORGIA	
MULLEN	WENDY	GEORGIA COLLEGE & STATE UNIVERSITY	PROVOST FELLOW
OATES	RICHARD	UNIVERSITY OF NORTH GEORGIA	
OJEMAKINDE	ABIODUN	ALBANY STATE UNIVERSITY	
ORMOND	TOM	DALTON STATE COLLEGE	
PAGE	ROBERT	SOUTH GEORGIA STATE COLLEGE	
PELLET	TRACY	COLLEGE OF COASTAL GEORGIA	
POTTS	COLIN	GEORGIA INSTITUTE OF TECHNOLOGY	
RENICK	TIMOTHY	GEORGIA STATE UNIVERSITY	
SCIPIO	JULIUS	SAVANNAH STATE UNIVERSITY	
SIANJINA	RAYTON	FORT VALLEY STATE UNIVERSITY	
SIZEMORE	JON	UNIVERSITY SYSTEM OF GEORGIA	
SMITH	ROBERT	ARMSTRONG STATE UNIVERSITY	
TODD	ROBERT	UNIVERSITY SYSTEM OF GEORGIA	
VENN	MARTHA	UNIVERSITY SYSTEM OF GEORGIA	
WATTERSON	RENVIA	GEORGIA HIGHLANDS COLLEGE	
WILLIAMS	FELITA	UNIVERSITY SYSTEM OF GEORGIA	